

**ARNOLD COMMUNITY CENTER**  
**February 11, 2019**

A regular meeting of the Chairman and the Board of Trustees of the Village of Arnold, Nebraska was held in the Arnold Community Center on Monday, February 11, 2019 at the hour of 7:00 P.M. Notice of this meeting was given in advance by publication and by posting notices at the following places: Pinnacle Bank, Post Office, Reeds Food Center, and the Village Office. Said notice contained the statement that the agenda kept continuously current was available for public inspection at the office of the Village Clerk during normal business hours. Notice of this meeting and an agenda was given to the Board Members and all members present acknowledged receipt of said notice. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Chairman Glen Bowers called the meeting to order and Patricia Lamberty, Village Clerk, recorded the proceedings. On roll call the following were present: Glen Bowers, Donnell DeLosh, Scott McDowell, Aaron Olson, Tim Turley. Absent: none. A full council being present the following proceedings were had and done.

Chairman Glen Bowers publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for public inspection and is posted on the west wall of the meeting room in the Arnold Community Center.

The minutes of the previous regular meeting on January 14, 2019 were not read as the Clerk had previously furnished each member with a copy thereof. Moved by Olson and seconded by McDowell that the minutes of the previous regular meeting on January 14, 2019 be approved as presented. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

The Clerk presented the claims paid in January:

**01/14 TOTAL AMOUNT OF CLAIMS APPROVED & PAID**

**\$114,746.75**

**01/28** Blue Cross and Blue Shield

5,466.07 Health Insurance

**01/31** Payroll

9,753.90

Aflac

160.03 Payroll Deductions

IRS

3,328.51 Payroll Taxes/Fed WH

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**TOTAL AMOUNT OF CLAIMS - JAN \$133,455.26**

The Treasurer's Report revealed there is \$107,783.06 in the General Fund; \$49,079.72 in the

Edna B. Peterson Estate; \$58,713.84 in the Street Fund; \$8,958.23 in the Motor Vehicle Sales Tax Fund; \$867,627.50 in the Electric Fund; \$207,138.99 in the Water Fund; \$67,627.39 in the Sewer Fund; \$111,338.20 in the Solid Waste Fund; \$50,272.15 in the Closure/Post Closure Care Account; \$112,083.03 in the Economic Development Fund; \$2,335.86 in the Community Development Agency Fund; \$9,719.90 in the Trust & Agency Funds as of January 31, 2019. After discussion, moved by Turley and seconded by DeLosh that the Treasurer's Report be approved as presented. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

The Clerk presented the following claims on file:

American Agricultural Laboratory		
	\$ 154.50	Testing (WW)
Bailar Power Systems	1,250.00	Contract Labor/Materials (Generator @ WW Plant)
Blue Cross and Blue Shield of Nebraska		
	5,126.36	Health Insurance
BlueTarp Financial	144.99	Tool
Borders Law Office	500.75	Attorney Fee
Central I.T. Inc.	110.00	Computer Expense
Country Partners Cooperative		
	1,542.29	Propane/Diesel
Country Partners Cooperative	244.95	Power Plant: Propane
DHHS	115.00	Water Operator License (Rusty)
Dutton-Lainson Company	1,872.18	electric supplies
Eakes Office Solutions	11.27	office supplies
Eakes Office Solutions	204.29	Fax Machine
Tory Edwards	50.00	Cell Phone Reimbursement
Fastenal	41.05	Pressure Gauge
Harvey Foran	1,130.12	Salary
Great Plains Communications	140.79	CC: Telephone/Internet
Great Plains Communications	433.78	Telephone/Internet
HireRight, LLC	285.70	Annual Renewal Fee Drug Testing Services
Patricia Lamberty	50.00	Cell Phone Reimbursement
Paula De Laune	438.66	CC: Salary
Ralph De Laune	50.00	Cell Phone Reimbursement
Lexington Area Solid Waste Agency		
	876.90	Tipping Fees
Mid-American Research Chemical		
	184.39	De-Icer Spray
Mills Hardware	454.51	electric supplies
Mills Hardware	393.08	supplies
Municipal Energy Agency of Nebraska		

	22,119.62	Electricity
Municipal Supply, Inc.	274.08	water supplies
Nansel Best Service	465.80	Gas/Diesel/Oil/Hyd Hoses...
Nebraska Municipal Power Pool		
	500.00	Training Group Fee
Olsson	410.00	Engineering Fees
One Call Concepts, Inc.	32.72	One Call Fees
Pacific Funds	481.09	pension
Petty Cash Fund	119.93	postage/Safe Deposit Box Annual Fee
Pinnacle Bank	181.00	Work Boots
Plains Equipment Group	153.05	Engine Oil/Oil Filter...
Postmaster	210.00	Stamps
Reeds Food Center	31.34	supplies
Sargent Drilling Company	134.92	22 T Relay/Labor
The Arnold Sentinel	414.45	Publishing Fees
Village of Arnold	6,463.75	utilities
WESCO Receivables Corp	90.31	electric supplies
Lois Witthuhn	48.75	Contract Labor (Janitorial)
Rusty Wyckoff	50.00	Cell Phone Reimbursement
Gail Zoerb	150.40	Salary
Arnold Fire and Rescue	1,000.00	Annual Appropriation
Custer Public Power District	40.82	Electricity
DHHS	40.00	Swimming Pool Permit Renewal
US Department of Energy	12,786.60	Electricity
<b>Total Amount of Claims</b>	<b>\$62,004.19</b>	

After discussion, moved by DeLosh and seconded by Turley that the claims be approved and paid as presented except for the claims payable to Country Partners Cooperative. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Moved by McDowell and seconded by Olson to pay the claims payable to Country Partners Cooperative. Aye: Bowers, McDowell, Olson, Turley. Nay: none. Abstain: DeLosh. Absent: none. Motion carried.

Cheryl Carson, Economic Development Director, presented AEDC's update:

### **Directors Update:**

Currently in the process of getting fabric "Welcome" bags printed for new residents to Arnold. AEDC will be working with Arnold Chamber members to gather promotional materials from businesses to add to the bags. Arnold businesses are encouraged to prepare materials and have it ready to be collected. Suggested items may include but are not limited to business cards, pamphlets, flyers, swag or coupons for a onetime new resident special. Anything that would benefit promotion of your business!! Other items to promote our community will be added to the bags as well.

**Website / Facebook /Advertising:**

Continually updating Website, Facebook, and Visit Nebraska. Continually advertising community events through print ads, TV commercials, Newsmakers Program, Social Media, and Newspaper. Creating advertising campaigns/videos on Facebook for events and businesses.

**Upcoming Community Events:**

- \*February 26<sup>th</sup> - Rotary Pancake Feed
- March 2<sup>nd</sup> Chili Cook Off

Cheryl Carson informed the Board that the AEDC recommends a \$15,000.00 loan to Grazers Bar & Grill. After discussion, moved by DeLosh and seconded by Turley to issue a check to Grazers Bar & Grill for \$15,000.00 for a loan from the Economic Development Fund as recommended by the AEDC. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Cheryl Carson informed the Board that the AEDC recommends a \$2,000.00 grant be issued to Grazers Bar & Grill. The grant will accompany a loan from the Economic Development Fund. After discussion, moved by McDowell and seconded by DeLosh to issue a check from the Economic Development Fund for \$2,000.00 to Grazers Bar & Grill for a grant to accompany the loan as recommended by the AEDC. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by Olson and seconded by McDowell that the following claims be approved and paid from the Economic Development Fund:

AEDC	\$1,656.88	Salary(C Carson-Reimbursement)
AEDC	126.76	Payroll Taxes - Reimbursement
AEDC	16.92	Office Supplies - Reimbursement
Cheryl Carson	50.00	Cell Phone (Reimbursement)
Cheryl Carson	35.97	Mileage
Custer Economic Development Corporation	200.00	Membership Dues
Eakes Office Solutions	223.98	office supplies
Great Plains Communications	126.08	Telephone/Internet
Mills Hardware	6.49	Ice Melt
Village of Arnold	107.56	Utilities
Lois Witthuhn	26.25	Contract Labor (Janitorial)
<b>TOTAL AMOUNT OF CLAIMS</b>	<b>\$2,576.89</b>	

Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none.

Motion carried.

Consideration of the Arnold Golf Association's Application for a Special Designated License for Saturday, March 2, 2019 for the Annual Chili Cook Off was the next item on the agenda. Patricia Lamberty, Village Clerk, informed the Board that this is to allow for the consumption of alcohol at the Chili Cook Off. After discussion, moved by Turley and seconded by DeLosh to approve Arnold Golf Association's Application for a Special Designated License for Saturday, March 2, 2019 from 8 a.m. to 10:00 p.m. for the Annual Chili Cook Off at the Arnold Community Center. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Chairman Glen Bowers informed the Board that he and Doug De Laune, Village Superintendent, met with Lee Eastburn (Housing Authority Board Member) regarding Bailar Power System's bill for installing lights at the parking lot at Riverview Apartments. After discussion, moved by Turley and seconded by McDowell to issue a check to Arnold Housing Authority for 50% (\$723.50) of Bailar Power System's bill to install lights at the parking lot. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Patricia Lamberty, Village Clerk, informed the Board that Kelly Flynn, Manager at Custer County Transfer Station, requested that the Village Board consider writing a letter of support for the recycling program. The Custer County Board of Supervisors is considering dropping the recycling program due to the cost. The Board directed Patricia Lamberty to write a letter of support for the recycling program.

Chairman Glen Bowers announced that this was the time and place for the Public Hearing regarding the application of Grazers Bar & Grill LLC, DBA Grazers Bar & Grill, located at 208 W Arnold Avenue for a Class CK Retail Liquor License. All persons desiring to give evidence before the local governing body in support of or in protest against the issuance of such license may do so at the time of the hearing. Jesse Halstead and Ann Vettel attended the meeting regarding the matter. No one from the floor had any objections to the application. Moved by Olson and seconded by Turley to close the Hearing. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried. Hearing closed at 7:15 P.M.

Moved by DeLosh and seconded by McDowell that the following Resolution be adopted:

## RESOLUTION 2019-1

**WHEREAS**, in compliance with Section 53-134 of the Nebraska Liquor Control Act, the notice of Public Hearing regarding the application of Grazers Bar & Grill LLC, DBA Grazers Bar & Grill, located at 208 W Arnold Ave for a Class CK Retail Liquor License, was published in the Arnold Sentinel, the legal newspaper of Arnold, Nebraska;

**WHEREAS**, the Public Hearing was held at 7:10 P.M. on February 11, 2019 at the Meeting Room in the Arnold Community Center for the purpose of hearing support of or protest against the issuance of license;

**THEREFORE BE IT RESOLVED**, that the Chairman and the Village Board of Trustees of the Village of Arnold Nebraska hereby recommends the issuance of a Class "CK" Liquor License to Grazers Bar & Grill LLC, DBA Grazers Bar & Grill, in accordance with Revised Statutes of Nebraska, Chapter 53, Section 134 (7).

The Chairperson put the Resolution to a vote. Those voting FOR PASSAGE: Bowers, DeLosh, McDowell, Olson, Turley. Those voting AGAINST PASSAGE: none. Absent: none. Motion carried.

At 7:15 P.M., Chairman Glen Bowers announced that this was the time and place of the Public Hearing on the One and Six Year Street Improvement Plans. Notice of the Public Hearing on the One and Six Year Street Improvement Plans was published in the Arnold Sentinel, the official newspaper for the Village and by posting notices in prominent places within the Village, namely, at the Village Office, Reed's Food Center, Pinnacle Bank and Post Office. Notice of the Public Hearing was given in advance to the Chairman and the Board of Trustees. All members present acknowledged receipt of said notice. Tom Werblow, Village Engineer, was unable to attend the meeting due to the weather. Chairman Glen Bowers called Tom Werblow and the plans were discussed via speaker phone. No person or persons commented on the One and Six Year Street Improvement Plans either pro or con. Moved by DeLosh and seconded by Olson to close the Public Hearing. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried. Hearing closed at 7:25 P.M.

After discussion, moved by Turley and seconded by Olson that the following Resolution be adopted:

## **RESOLUTION 2019-2**

**WHEREAS**, according to the statutes of the State of Nebraska and as prescribed by the Board of Public Roads Classifications and Standards, Notice of Hearing has been given in the legal newspaper of Arnold Nebraska, and by posting in four public places with the Village of Arnold. Said Hearing on the One & Six Year Plans of Street Improvements to be held at the Meeting Room in the Arnold Community Center on the 11<sup>th</sup> day of February 2019 at 7:15 P.M. for the purpose of hearing comments and objections to said plans.

**WHEREAS**, upon said Hearing, the Board of Trustees, find the Plans submitted are adequate for the purpose prescribed by law and that the same should be approved.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Trustees of Arnold, Nebraska that the Six Year and One Year Plan for specific improvements during the current year are hereby approved and adopted.

The Chairman put the Resolution to a vote. Those voting FOR PASSAGE: Bowers, DeLosh, McDowell, Olson, Turley. Those voting AGAINST PASSAGE: none. Absent: none. Motion carried.

The Board discussed the Street Improvement Project 2019-1. The project consists of armor coating approximately 18,000 square yards on various streets. After discussion, moved by McDowell and seconded by Olson to advertise for bids for project entitled Street Improvements 2019-1. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by Turley and seconded by DeLosh to advertise for proposals for Crack Sealing. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by Turley and seconded by McDowell to issue a check for \$46,904.40 to Myers Construction for Payment Request No. 1 for Project entitled Water Improvements 2018-1 as recommended by Landon Shaw, Engineer. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Consideration of the Change Order (\$8,933.12) from Myers Construction for Project entitled Water Improvements 2018-1 was the next item on the agenda. The matter was tabled until next month.

After discussion, moved by McDowell and seconded by DeLosh to issue a check to Great Plains Power, Inc. for \$130,270.66 for Payment Request #1 for Project entitled Voltage Conversion and Line Rebuild – Phase IV as recommended by Garrett Klein, Engineer. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion

carried.

Max Smith attended the meeting to request that the Village consider selling the triangular parcel of West Lincoln Ave (North of Lot 1 Block 12, R.E. Allen's Addition). Scott McDowell informed the Board that Margie McDowell is also interested in purchasing a triangular parcel of West Lincoln Ave (North of Lot 8, Block 12, R.E. Allen's Addition.) The Board discussed that the first step is to officially close West Lincoln Ave (400 Block). This street is platted on the map but it is not used as a street. After discussion, moved by DeLosh and seconded by Olson to proceed with the necessary steps in closing said street. Roll call vote: Aye: Bowers, DeLosh Olson, Turley. Nay: none. Abstain: McDowell. Absent: none. Motion carried.

Discussion was held on having the property surveyed. Chairman Glen Bowers stated that the cost would have to be split with the potential buyers. Doug De Laune stated that the Railroad Right of Way also needs to be surveyed and replatted to include the existing street between West Lincoln and West Madison Avenue. After discussion, moved by Olson and seconded by Turley to have the triangular parcel (North of Lot 1 and North of Lot 8, Block 12, R.E. Allen's Addition) and the Railroad Right of Way surveyed. Roll call vote: Aye: Bowers, DeLosh Olson, Turley. Nay: none. Abstain: McDowell. Absent: none. Motion carried.

Consideration of Lawn Spraying/Total Kill was the next item on the agenda. The Board discussed having the Village Employees do the lawn spraying and total kill. Discussion was held on manpower, the cost of chemicals, equipment... The matter will be further discussed after looking at the bids. After discussion, moved by Olson and seconded by Turley to advertise for bids for Lawn Spraying/Total Kill. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by McDowell and seconded by DeLosh that the following Resolution be adopted:

### **RESOLUTION 2019-3**

**WHEREAS**, a Personnel Handbook is designed to provide an overview of the employment policies, procedures and benefits for employees;

**WHEREAS**, the Village Board approved the Personnel Handbook for the employees at the Village of Arnold on April 13, 2015;



**WHEREAS**, the Village Board voted unanimously to amend Section 3-1 Expense Reimbursement and Travel Policy of the Employee Handbook on January 14, 2019;

**THEREFORE BE IT RESOLVED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES** that the Personnel Handbook be amended to:

### **Meals and Lodging Expenses**

The Village will pay the daily meal expenses according to the Per Diem Rates for Nebraska (U.S. General Services Administration). PLUS a customary tip of 15-18% is authorized. Alcoholic Beverages will not be reimbursed. Employees **MUST** provide itemized receipts of meals or they will be responsible for paying for them. Personnel may not collect the amounts for any meal costs included in the cost of conference registrations.

Lodging – Normal and reasonable expenditures according to the circumstances are authorized. Lodging receipts must be obtained. A reasonable tip for porters and bellhops is reimbursable.

The Chairman put the Resolution to a vote. Those voting FOR PASSAGE: Bowers, DeLosh, McDowell, Olson, Turley. Those voting AGAINST PASSAGE: none. Absent: none. Motion carried.

The Board discussed “Community Clean Up”. The month of April has been designated as COMMUNITY CLEAN UP MONTH. The Community Clean Up Day is April 29<sup>th</sup> (Storm Date May 6<sup>th</sup>). Volunteers will provide help to those that need assistance that day. After discussion, moved by DeLosh and seconded by Olson to provide a Roll Out Container at no charge for the month of April and to provide refreshments for the volunteers for the Community Clean Up Day. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried. Patricia Lamberty, Village Clerk, informed the Board that Arnold Chamber will provide a meal for the volunteers.

Patricia Lamberty, Village Clerk, informed the Board that Certificate of Deposit #21000024419 and Certificate of Deposit #21000024421 matures on February 11, 2019, Certificate of Deposit #5000005400 matures on February 12, 2019, and Certificate of Deposit #21000024438 matures on February 24, 2019. If the Certificates of Deposits renews the term is 6 months at .50% interest. The interest rate on the Money Market Account is .75%. After discussion, moved by McDowell and seconded by Olson to withdraw the funds from the Certificates of Deposits and deposit said funds into the Money Market Account. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

There being nothing further to come before the Board at this time, Chairman Glen Bowers declared the meeting adjourned. Meeting adjourned at 7:50 P.M.