

ARNOLD COMMUNITY CENTER
November 12, 2018

A regular meeting of the Chairman and the Board of Trustees of the Village of Arnold, Nebraska was held in the Arnold Community Center on Monday, November 12, 2018 at the hour of 7:00 P.M. Notice of this meeting was given in advance by publication and by posting notices at the following places: Pinnacle Bank, Post Office, Reeds Food Center, and the Village Office. Said notice contained the statement that the agenda kept continuously current was available for public inspection at the office of the Village Clerk during normal business hours. Notice of this meeting and an agenda was given to the Board Members and all members present acknowledged receipt of said notice. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Chairman Glen Bowers called the meeting to order and Patricia Lamberty, Village Clerk, recorded the proceedings. On roll call the following were present: Glen Bowers, Brent Kulp, Scott McDowell, Tim Turley. Absent: Aaron Olson. A quorum being present the following proceedings were had and done.

Chairman Glen Bowers publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for public inspection and is posted on the west wall of the meeting room in the Arnold Community Center.

The minutes of the previous regular meeting on October 8, 2018 were not read as the Clerk had previously furnished each member with a copy thereof. Moved by McDowell and seconded by Kulp that the minutes of the previous regular meeting on October 8, 2018 be approved as presented. Roll call vote: Aye: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried.

The Clerk presented the claims paid in October:

10/09 TOTAL AMOUNT OF CLAIMS APPROVED & PAID		
\$132,599.31		
10/09	Village of Arnold	35,000.00 Transfer to General Fund from the Electric Fund
	Village of Arnold	50,000.00 Transfer to Solid waste from the Electric Fund
10/10	Custer Public Power District	29.50 Electricity
10/10	Tri-City Sign Company	1,582.50 CC: Sign Repairs (50% Down)
10/18	Nebraska Department of Revenue	
		4,254.79 Sales Tax
10/31	Payroll	9,563.56
	Aflac	160.03 Payroll Deductions

TOTAL AMOUNT OF CLAIMS - OCT \$236,838.72

The Treasurer's Report revealed there is \$122,949.01 in the General Fund; \$53,090.72 in the Edna B. Peterson Estate; \$70,204.68 in the Street Fund; \$7,640.68 in the Motor Vehicle Sales Tax Fund; \$883,700.98 in the Electric Fund; \$195,849.80 in the Water Fund; \$61,341.87 in the Sewer Fund; \$115,218.11 in the Solid Waste Fund; \$50,234.15 in the Closure/Post Closure Care Account; \$105,619.92 in the Economic Development Fund; \$2,335.23 in the Community Development Agency Fund; \$10,501.61 in the Trust & Agency Funds as of October 31, 2018. After discussion, moved by Turley and seconded by McDowell that the Treasurer's Report be approved as presented. Roll call vote: Aye: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried.

The Clerk presented the following claims on file:

American Agricultural Laboratory	161.75	Testing (WW)
Arnold Public School	300.00	Jake's Horses & Harleys Liquor License
BlueTarp financial	39.99	Advantage Membership
Borders Law Office	356.25	Attorney Fee
Central Hydraulic Systems & Equipment Co.	1,583.80	Parts (Peterbilt Trash Truck)
Country Partners Cooperative	3,018.83	Diesel/Gas
Coventry Health & Life Ins	4,025.00	Health Insurance
Custer Public Power District	30.65	Electricity
Dutton Lainson Company	5,763.28	electric supplies
Eakes Office Solutions	44.43	office supplies
Tory Edwards	50.00	Cell Phone Reimbursement
Elliott Equipment Company	458.84	Elgin Pelican Main Broom
Harvey Foran	1,283.54	Salary
Great Plains Communications	433.81	Telephone/Internet
Great Plains Communications	140.80	CC: Telephone/Internet
HireRight, LLC	35.70	Drug Testing Services
Knapp Electric, Inc.	379.63	WW Plant Expense: Pump Repairs
Patricia Lamberty	50.00	Cell Phone Reimbursement
Paula De Laune	438.66	CC: Salary
Ralph De Laune	50.00	Cell Phone Reimbursement
Lexington Area Solid Waste Agency	1,163.84	Tipping Fees
Mills Hardware	656.35	supplies/tools
Mills Hardware	106.49	Ceramic Disc Heater

Mills Hardware	254.93	Street Expense
Mills Hardware	24.97	office supplies
Mills Hardware	109.67	park supplies
Mills Lawn	1,818.00	Lawn Service
Municipal Energy Agency of Nebraska	19,526.14	Electricity
Municipal Light & Water	125.00	Testing (WW)
NE Public Health Environmental Lab	49.00	Testing (Water)
NE Safety & Fire Equipment Inc.	589.00	CC: Fire Sprinkler Repairs
NE Safety & Fire Equipment	135.00	Fire Alarm Inspection
Nansel Oil Company	700.08	Power Tran
Nansel's Best Service	2,545.76	Gas/Diesel/Tires/Repairs
Nebraska Municipal Clerks' Association	25.00	Membership Dues
Nebraska Truck Center, Inc.	642.14	Parts (Sterling Truck)
Olsson Associates	948.00	Engineering Fees
One Call Concepts, Inc.	10.98	One Call Fees
Petty Cash Fund	103.80	Postage/Ball Socket
Plains Equipment Group	576.21	Part (JD Tractor)
Productivity Plus Account	725.00	3 Point Skid Steer Attachment Adapter
T & R Electric	510.00	Testing (Substations)
TK's Welding & Fabrication	826.92	Parts/Labor (Dump Truck)
The Arnold Sentinel	318.38	Publishing Fees
Tri-City Sign Company	1,582.50	CC: Sign Repairs (Balance Due)
Troyer Enterprises, Inc.	921.00	street supplies
US Department of Energy	10,911.78	Electricity
Village of Arnold	6,078.88	utilities
WESCO Receivables Corp	32,840.34	electric supplies
Lois Witthuhn	82.50	Contract Labor - Janitorial
Rusty Wyckoff	50.00	Cell Phone Reimbursement
Gail Zoerb	278.76	Salary
Edwards Environmental Group	820.00	sewer supplies
Nebraska Rural Water Association	311.60	Registration Fee/Manuals WW Certification Course
Pacific Funds	481.09	pension
Surplus Center	109.50	Part
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Total Amount of Claims	\$105,603.57	

After discussion, moved by Kulp and seconded by Turley that the claims be approved and paid as presented. Roll call vote: Aye: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried.

Andrew Tickle, Arnold Economic Development Corporation (AEDC) – President, presented AEDC’s update:

Directors Update:

Lt. Governor Mike Foley and Brittany Hardin, Consultant with the Nebraska Economic Development - Business Development Division - Office of Governor Pete Ricketts, stopped in Arnold on October 15th for a special private tour of BrewBakers. Since neither was able to attend the September Ribbon Cutting as they usually do, they wanted to stop and see Arnold’s latest new business. Both were given a complete tour of the newly renovated - downtown historical building by owner Jodi Carlson. They were very pleased with the efforts to renovate and save a downtown building, and the wonderful business which has been created in the process. After the tour at BrewBakers, Lt. Governor Mike Foley and Brittany Hardin made a stop at Grazers (formerly Jim’s Bar). While observing the devastation caused by a fire earlier in the year, new owner Annie Vettel gave them a firsthand idea of the plans to rebuild this long time business. They are excited to return when it has been completed.

Cheryl Carson is working on the grants for the Arnold Recreation Area. The grants will be submitted at the next grant cycle.

Cheryl Carson, Economic Development Director, attended a Grant Writing Class on October 6th.

On October 24th Cheryl Carson attended an “Improving your Community Workshop”. Topics covered included LB840 legislative changes and updates, applying for federal grants, Community Funding Resources- Rural Workforce Housing, Land Banking –Essentials for Housing Progress, Housing studies for communities.

Cheryl Carson attended a Housing Seminar on November 8th and 9th .

Website / Facebook /Advertising:

Continually updating Website and Facebook, Visit Nebraska, and advertising of events through print ads and TV commercials for community events.

After discussion, moved by McDowell and seconded by Kulp that the following claims be paid from the Economic Development Fund:

AEDC	\$1,815.01	Salary(C Carson-Reimbursement)
AEDC	138.85	Payroll Taxes - Reimbursement
AEDC	130.00	Meals - Ribbon Cutting Ceremony Reimbursement
Cheryl Carson	50.00	Cell Phone (Reimbursement)
Cheryl Carson	107.91	Mileage (Meetings/Conferences)
Great Plains Communications	140.34	Telephone/Internet
KIIT	144.00	TV Commercial Advertising
KNPL	144.00	TV Commercial Advertising
Mills Hardware	17.96	office supplies
Village of Arnold	111.24	Utilities
Lois Witthuhn	22.50	Contract Labor (Janitorial)
TOTAL AMOUNT OF CLAIMS	\$2,821.81	

Roll call vote: Aye: Bowers, McDowell, Kulp, Turley. Nay: none. Absent: Olson. Motion

carried.

The next item on the agenda was Consideration of selling the following Real Estate: Lot Eighteen (18), Block Two (2), Original Town of Arnold, Custer County contingent upon an utility easement to AJH Land Company, LLC. Jesse Halstead and Annie Vettel attended the meeting regarding the matter. After discussion, moved by Turley and seconded by McDowell to sell Lot Eighteen (18), Block Two (2), Original Town of Arnold, Custer County, Nebraska contingent upon an utility easement to AJH Land Company, LLC for \$500.00 plus closing costs. Roll call vote: Aye: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried. A Resolution directing the sale of said property will be on the December 10th agenda.

The Board discussed the quote from Titan Machinery for a Bobcat Attachment – 108” Heavy Duty Snow Blade for \$3,280.16. After discussion, moved by Kulp and seconded by McDowell to accept the quote for a Heavy Duty Snow Blade (\$3,280.16) from Titan Machinery. Roll call vote: Aye: : Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried.

Board Member Brent Kulp introduced Ordinance No. 449 entitled:

ORDINANCE NO. 449
(See Ordinance Book Page 109)

AN ORDINANCE TO SET FORTH THE ELECTRICAL RATES TO BE CHARGED FOR SERVICE FROM THE VILLAGE OF ARNOLD; TO REPEAL ALL ORDINANCES OR SECTIONS OF ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT.

WHEREAS, THEREFORE, BE IT ORDAINED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES OF THE VILLAGE OF ARNOLD, CUSTER COUNTY, NEBRASKA:

SECTION 1: MUNICIPAL ELECTRICAL SYSTEM; RATES. Pursuant to the Arnold Municipal Code Chapter 3-306, effective for all services rendered after October 15, 2018, the charges for all electric service shall **REMAIN** the same as the rates in effect as of October 15, 2017 as set forth in Ordinance No. 440.

SECTION 2: Repeal: All ordinances or portions of the ordinances in conflict herewith are hereby repealed.

SECTION 3: When Operative: This ordinance shall be full force and effect from and after its passage, approval, and publication as provided by law and village ordinance.

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Tim Turley seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was read by title and thereafter Board Member Scott McDowell moved for final

passage of the ordinance, which motion was seconded by Board Member Brent Kulp. The Chairman then stated the question: "Shall Ordinance No. 449 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Bowers, Kulp, McDowell, Turley. The following voted NAY: none. Absent: Olson. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairman declared the ordinance adopted and the Chairman, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

Consideration of Ordinance No. 450 (An Ordinance Approving Renewal of the Nonexclusive Franchise Granted to Great Plains Cable Television) was the next item on the agenda. Discussion was held on Conflict of Interest Laws. Brent Kulp stated that he is an employee of Great Plains Communications. Brent Kulp stated that his tech support hours get billed to Great Plains Communications and not to Great Plains Cablevision. Patricia Lamberty, Village Clerk, stated that Ordinances shall be read by title on three different days unless three-fourths (4 Members) of the Governing Body vote to suspend this requirement.

Board Member Tim Turley introduced Ordinance No. 450 entitled:

ORDINANCE NO. 450
(See Ordinance Book Page 111)

AN ORDINANCE APPROVING RENEWAL OF THE NONEXCLUSIVE FRANCHISE GRANTED TO GREAT PLAINS CABLE TELEVISION, INC. TO CONSTRUCT, OPERATE, AND MAINTAIN A CABLE TELEVISION SYSTEM IN THE VILLAGE OF ARNOLD, NEBRASKA, SETTING FORTH CONDITIONS ACCOMPANYING RENEWAL OF THE FRANCHISE, AND REPEALING ALL ORDINANCES OR PORTIONS THEREOF IN CONFLICT HERewith, AND PROVIDING WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT.

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Scott McDowell seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was read by title and thereafter Board Member Scott McDowell moved for final passage of the ordinance, which motion was seconded by Board Member Tim Turley. The Chairman then stated the question: "Shall Ordinance No. 450 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Bowers, Kulp, McDowell, Turley. The following voted NAY: none. Absent: Olson. The passage and adoption of said ordinance

having been concurred in by a majority of all members of the Board, the Chairman declared the ordinance adopted and the Chairman, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

After discussion, moved by Kulp and seconded by Turley that the following Resolution be adopted:

RESOLUTION 2018-8

WHEREAS, a Personnel Handbook is designed to provide an overview of the employment policies, procedures and benefits for employees;

WHEREAS, the Village Board approved the Personnel Handbook for the employees at the Village of Arnold on April 13, 2015;

WHEREAS, the Village Board voted unanimously to incorporate the Vacation Policy into the Paid Time Off Policy on October 8, 2018;

THEREFORE BE IT RESOLVED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES that the Personnel Handbook be amended to:

2-1 Paid Time Off

All full-time regular employees are entitled to accrue Paid Time Off beginning on their first day of the first full month of employment.

This policy applies to all employees who are considered full time, either hourly or salaried.

All eligible employees will earn paid time off based upon the table below.

Full Month of Service	Hours per Month
0-24	8
25-120	12
120 +	16

Employees will only accrue paid time off while on full-time pay status. In the event an employee's full-time status changes to less than full-time with the Village (less than 40 hours per week), the employee will forfeit the right to accrue more paid time off and all other types of benefits afforded to full-time employees.

Paid Time Off will accrue and carry over year to year until a maximum accrual of 640 hours is reached. At that point, paid time off will no longer accrue, until an employee has used paid time off and the accrued amount falls below the maximum. At that point, paid time off will be earned at the rates illustrated above.

Paid time off may be used at the discretion of the employee, provided it is determined by the Village Superintendent that it will not adversely affect the operations of the Village of Arnold.

When a staff member loses time from regular work for reasons applicable to paid time off, the employee may use accrued paid time off. When accumulated paid time off is expended, the employee shall be placed on leave of absence without pay.

The length of leave of absence is subject to the limitations outlined in policies covering leave of absences related to illness or injury. Employees should complete the 'Request for Leave of Absence' Form describing the proposed plan for leave and submit the request to the Board of Trustees for approval.

Any paid time off used must be reported on the employee's timesheet. Paid time off is paid at the employee's regular rate of pay.

Upon separation from the Village, an employee's accrued paid time off will be paid out at the same pay rate the employee was earning in the previous pay period.

BE IT RESOLVED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES that the Amendment to the Personnel Handbook for the employees at the Village of Arnold be approved.

The Chairman put the Resolution to a vote. Those voting FOR PASSAGE: Bowers, Kulp, McDowell, Turley. Those voting AGAINST PASSAGE: none. Absent: Olson. Motion carried.

Consideration of the quotes for Health Insurance was the next item on the agenda. After discussion, moved by Kulp and seconded by Turley to accept Blue Cross Blue Shield's quote for health insurance of \$4,786.66 per month (4 Full Time Employees & 2 Spouses). Roll call vote: Aye: Bowers, Kulp, McDowell, Turley. Nay: none. Absent: Olson. Motion carried.

There being nothing further to come before the Board at this time, Chairman Glen Bowers declared the meeting adjourned. Meeting adjourned at 7:30 P.M.