

ARNOLD COMMUNITY CENTER
January 14, 2019

A regular meeting of the Chairman and the Board of Trustees of the Village of Arnold, Nebraska was held in the Arnold Community Center on Monday, January 14, 2019 at the hour of 7:00 P.M. Notice of this meeting was given in advance by publication and by posting notices at the following places: Pinnacle Bank, Post Office, Reeds Food Center, and the Village Office. Said notice contained the statement that the agenda kept continuously current was available for public inspection at the office of the Village Clerk during normal business hours. Notice of this meeting and an agenda was given to the Board Members and all members present acknowledged receipt of said notice. All proceedings hereafter shown were taken while the convened meeting was open to the public.

Chairman Glen Bowers called the meeting to order and Patricia Lamberty, Village Clerk, recorded the proceedings. On roll call the following were present: Glen Bowers, Donnell DeLosh, Scott McDowell, Aaron Olson, Tim Turley. Absent: none. A full council being present the following proceedings were had and done.

Chairman Glen Bowers publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act is available for public inspection and is posted on the west wall of the meeting room in the Arnold Community Center.

The minutes of the previous regular meeting on December 10, 2018 were not read as the Clerk had previously furnished each member with a copy thereof. Moved by Olson and seconded by DeLosh that the minutes of the previous regular meeting on December 10, 2018 be approved as presented. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

The Clerk presented the claims paid in December:

12/10 TOTAL AMOUNT OF CLAIMS APPROVED & PAID		
	\$ 85,344.16	
12/11 BlueCross BlueShield	4,786.65	Health Insurance
12/14 Nebraska Department of Revenue		
	4,102.45	Sales Tax
12/28 Payroll	9,563.56	
Aflac	160.03	Payroll Deductions
IRS	4,355.69	Payroll Taxes/Fed WH
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TOTAL AMOUNT OF CLAIMS - DEC	\$108,312.54	

The Treasurer's Report revealed there is \$118,918.68 in the General Fund; \$49,079.72 in the

Edna B. Peterson Estate; \$57,271.59 in the Street Fund; \$8,797.38 in the Motor Vehicle Sales Tax Fund; \$864,390.85 in the Electric Fund; \$207,535.29 in the Water Fund; \$65,888.80 in the Sewer Fund; \$118,131.98 in the Solid Waste Fund; \$50,259.34 in the Closure/Post Closure Care Account; \$110,357.81 in the Economic Development Fund; \$2,335.65 in the Community Development Agency Fund; \$11,169.68 in the Trust & Agency Funds as of December 31, 2019. After discussion, moved by Turley and seconded by McDowell that the Treasurer's Report be approved as presented. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

The Clerk presented the following claims on file:

American Agricultural Laboratory		
	\$ 131.75	Testing (WW)
Arnold Insurance Agency	13,893.00	Insurance - Quarterly
Arnold Public School	30.00	Tobacco Licenses
Callaway District Hospital	80.00	Random Drug Testing
Cohagen Battery	24.99	Battery
Country Partners Cooperative		
	1,554.24	Propane/Gas/Diesel/Scale Fees
Country Partners Cooperative	813.61	Power Plant: Propane
Custer County Clerk	50.00	General Election Expenses
Custer Public Power District	50.82	electricity
DHHS	170.00	Water Operator Training Course
		Textbooks (Rusty)
Dutton-Lainson Company	3,355.93	electric supplies
Eakes Office Solutions	285.35	office supplies/Copier Expense
Tory Edwards	50.00	Cell Phone Reimbursement
Tory Edwards	3,000.00	Health Savings Account
Contribution		
Fastenal	303.29	street supplies
Harvey Foran	977.18	Salary
Great Plains Communications	140.79	CC: Telephone/Internet
Great Plains Communications	433.78	Telephone/Internet
Hinton's Lock & Alarm	12.00	Camera System Expense
Inland Truck Parts Company	8,994.41	Parts/Labor (Trash Truck)
Knapp Electric Inc.	690.51	Parts/Labor (Generator-Wells)
Kraftbilt	131.84	office supplies
Patricia Lamberty	50.00	Cell Phone Reimbursement
Patricia Lamberty	3,000.00	Health Savings Account
		Contribution
Paula De Laune	438.66	CC: Salary
Ralph De Laune	50.00	Cell Phone Reimbursement
Ralph De Laune	3,000.00	Health Savings Account
		Contribution

Lexington Area Solid Waste Agency		
	1,234.88	Tipping Fees
Mills Hardware	328.39	electric supplies
Mills Hardware	178.90	street supplies
Mills Hardware	51.37	supplies
Mills Lawn	800.00	Lawn Service
Municipal Energy Agency of Nebraska		
	19,357.61	Electricity
Municipal Supply, Inc.	2,234.45	water supplies
NE Public Health Environmental Lab		
	145.00	Testing (Water)
Nansel Best Service	650.99	Gas/Diesel/Filters/Battery..
Nebraska Department of Revenue		
	1,611.67	4 th Quarter State WH
Nebraska Department of Environmental Quality		
	125.00	WW Operator's Exam - Doug
Nebraska Department of Environmental Quality		
	150.00	WW Operator's Exam - Rusty
Nebraska Department of Environmental Quality		
	125.00	WW Operator's Exam - Tory
Nebraska Rural Water Association		
	250.00	WW Certification Course-Tory
Nebraska Rural Water Association		
	250.00	WW Certification Course-Rusty
Nebraska U.C. Fund	35.72	4 th Quarter Unemployment
Pacific Funds	481.09	pension
Petty Cash Fund	129.95	postage
Pinnacle Bank	345.70	Travel Expenses (Rusty - Water Operator Training Course)
Pinnacle Bank	322.74	Travel Expenses (Doug - WW Certification Course/Exam)
Plains Equipment Group	20.80	Parts (JD Tractor)
Postmaster	355.00	Stamps
Productivity Plus Account	2,651.12	Parts/Labor
S/S Sprinklers	659.50	Parts (Snowplow - Blades)
The Arnold Sentinel	338.80	Publishing Fees
Titan Machinery	52.13	Parts (JD Tractor)
US Department of Energy	12,602.55	Electricity
Village of Arnold	6,804.56	utilities
WESCO Receivables Corp	532.50	electric supplies
Lois Witthuhn	56.25	Contract Labor (Janitorial)
Rusty Wyckoff	50.00	Cell Phone Reimbursement
Rusty Wyckoff	3,000.00	Health Savings Account
Gail Zoerb	269.66	Salary
Dana F. Cole & Company, LLP		
	5,700.00	Auditor Fees

HRdirect	78.99	Labor Law Compliance Service
Hinton's Lock & Alarm	178.50	CC: Camera System Repairs
Menards	22.99	CC: Laminate Countertop
Nebraska Department of Revenue	500.51	Swimming Pool Sales Tax (Annual)
Nebraska Department of Revenue	5,124.89	Sales Tax
Nebraska Department of Revenue	357.49	Lodging Tax
T & R Electric	4,870.00	Transformers
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Total Amount of Claims	\$114,746.75	

After discussion, moved by McDowell and seconded by Olson that the claims be approved and paid as presented except for the claims payable to Country Partners Cooperative. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Moved by Turley and seconded by McDowell to pay the claims payable to Country Partners Cooperative. Aye: Bowers, McDowell, Olson, Turley. Nay: none. Abstain: DeLosh. Absent: none. Motion carried.

Cheryl Carson, Economic Development Director, presented AEDC's update:

Directors Update:

2019 AEDC Board Members

- Andrew Tickle – President
- Lisa Nelson – Treasurer
- Vicki Ambler
- Cassy DeLosh
- Josh Flint
- Karen Horst

I filed a grant request for \$10,000 with Farm Credit Services for the Arnold Lake and Recreation Area

I met with Julie Mohr to advise of the Village Board's approval to go forward with entry sign project at the Arnold Recreation Area.

Website / Facebook /Advertising:

Continually updating Website and Facebook, Visit Nebraska, and advertising of events through print ads and TV commercials for community events. Creating advertising campaigns/videos on Facebook for events and businesses.

After discussion, moved by DeLosh and seconded by McDowell to authorize Patricia Lamberty, Village Clerk, to purchase a \$10,000 Certificate of Deposit for the Economic Development Fund. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by Olson and seconded by Turley that the following claims except for the claim payable to Country Partners Cooperative be approved and paid from the Economic Development Fund:

AEDC	\$2,505.94	Salary(C Carson-Reimbursement)
AEDC	191.70	Payroll Taxes - Reimbursement
Cheryl Carson	50.00	Cell Phone (Reimbursement)
Country Partners Cooperative		
	271.50	Propane/Tank Rental
Kristi Dvorak	345.00	Website Updates/Add Cloudfare
Eakes Office Solutions	184.11	office supplies
Great Plains Communications	133.22	Telephone/Internet
KNOP	50.00	Production Cost(TV Commercials)
Mills Hardware	29.85	Light Repair
Sublime Artistry	348.00	Website Hosting
Village of Arnold	112.16	Utilities
Lois Witthuhn	18.75	Contract Labor (Janitorial)
TOTAL AMOUNT OF CLAIMS	\$4,240.23	

Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Moved by McDowell and seconded by Olson to pay the claim payable to Country Partners Cooperative. Aye: Bowers, McDowell, Olson, Turley. Nay: none. Abstain: DeLosh. Absent: none. Motion carried.

After discussion, moved by Turley and seconded by DeLosh to advertise for pool personnel and authorize Scott McDowell and Aaron Olson to hire the pool personnel. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Patricia Lamberty, Village Clerk, informed the Board that Certificate of Deposit #5000001812 and Certificate of Deposit #5000001813 matured on January 11, 2019. Patricia Lamberty stated that the Pinnacle Bank currently has an interest rate of 2.03% for a 17 month Certificate of Deposit.

After discussion, moved by McDowell and seconded by DeLosh to withdraw the funds from

Certificate of Deposit #500001812; deposit said funds into the Money Market Account and authorize Patricia Lamberty, Village Clerk, to purchase a \$75,000.00 Certificate of Deposit for the Electric Department. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

After discussion, moved by DeLosh and seconded by Olson to withdraw the funds from C.O.D. #500001813 and deposit said funds in the Money Market Account. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Chairman Glen Bowers announced that this was the time and place of the Public Hearing for the discussion of the six month review of Arnold's Economic Development Program. Cheryl Carson, Economic Development Director, informed the Board that she attended the Citizen Advisory Committee meeting at 5:30 P.M. and she gave an update to the Citizen Advisory Committee. Chairman Glen Bowers asked for comments from the floor. There were no comments. Moved by DeLosh and seconded by Turley to close the Hearing. Hearing closed at 7:20 P.M. Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Consideration of amending the "Expense Reimbursement and Travel Policy" in the Employee Handbook was the next item on the agenda. After discussion, moved by Olson and seconded by McDowell to amend the Employee Handbook to the following:

Meals and Lodging Expenses

Meals - The Village will pay the daily meal expenses according to the Per Diem Rates for Nebraska (U.S. General Services Administration) PLUS a customary tip of 15-18%, is authorized. Alcoholic Beverages will not be reimbursed. Employees **MUST** provide itemized receipts of meals or they will be responsible for paying for them. Personnel may not collect the amounts for any meal costs included in the cost of conference registrations.

Lodging – Normal and reasonable expenditures according to the circumstances are authorized. Lodging receipts must be obtained. A reasonable tip for porters and bellhops is reimbursable.

Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Patricia Lamberty, Village Clerk, informed the Board that Ordinance No. 451 amends Section II of Ordinance No. 447 (Ordinance Setting Salaries). Rusty Wyckoff passed the water

operator's exam and is a certified water operator. Board Member Aaron Olson introduced Ordinance No. 451 entitled:

ORDINANCE NO 451
(See Ordinance Book 113)

AN ORDINANCE AMENDING SECTION II OF ORDINANCE NO. 447 (ORDINANCE SETTING THE SALARIES OF EMPLOYEES, ELECTED AND APPOINTED OFFICIALS OF THE VILLAGE OF ARNOLD, CUSTER COUNTY, NEBRASKA; SETTING FORTH THE AMOUNTS TO BE PAID TO EACH EMPLOYEE AND OFFICIAL AND THE METHOD OF PAYMENT THEREOF;) AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT.

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Scott McDowell seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was read by title and thereafter Board Member Donnell DeLosh moved for final passage of the ordinance, which motion was seconded by Board Member Scott McDowell. The Chairman then stated the question: "Shall Ordinance No. 451 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Bowers, DeLosh, Olson, McDowell, Turley. The following voted NAY: none. Absent: none. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairman declared the ordinance adopted and the Chairman, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

Board Member Tim Turley introduced Ordinance No. 452 entitled:

ORDINANCE NO. 452

(See Ordinance Book Page 115)

AN ORDINANCE TO APPROVE THE SELLING OF REAL PROPERTY; AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND TAKE EFFECT.

BE IT ORDAINED BY THE CHAIRMAN AND THE BOARD OF TRUSTEES OF THE VILLAGE OF ARNOLD, CUSTER COUNTY, NEBRASKA:

SECTION I Sale of Real Property

The following described real property was sold to AJH Land Company LLC for \$500.00 plus closing costs pursuant to prior approved Resolution 2018-11 and a Signed Agreement with the Purchasers:

Lot Eighteen (18), Block Two (2), Original Town of Arnold, Custer County

SECTION II. The Village Chairperson is hereby authorized to sign the appropriate deed to the Buyer upon receipt of payment in full.

SECTION III This ordinance shall be in force after its passage, approval and publication according to law.

and moved that the statutory rule requiring reading on three different days be suspended. Board Member Aaron Olson seconded the motion to suspend the rules and upon roll call vote on the motion the following Board Members voted AYE: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. The motion to suspend the rules was adopted by three-fourths of the Board and the statutory rule was declared suspended for consideration of said Ordinance. Said Ordinance was read by title and thereafter Board Member Aaron Olson moved for final passage of the ordinance, which motion was seconded by Board Member Scott McDowell. The Chairman then stated the question: "Shall Ordinance No. 452 be passed and adopted?" Upon roll call vote, the following Board Members voted AYE: Bowers, DeLosh, Olson, McDowell, Turley. The following voted NAY: none. Absent: none. The passage and adoption of said ordinance having been concurred in by a majority of all members of the Board, the Chairman declared the ordinance adopted and the Chairman, in the presence of the Board, signed and approved the ordinance. The Clerk attested the passage and approval of the same and affixed her signature thereto and the seal of the Village thereto.

After discussion, moved by McDowell and seconded by DeLosh to charge \$25.00 for the use of the meeting room (Maximum three hours -NO KITCHEN). Roll call vote: Aye: Bowers, DeLosh, McDowell, Olson, Turley. Nay: none. Absent: none. Motion carried.

Doug De Laune, Village Superintendent, informed the Board that he attended the Preconstruction Meeting on the Water Improvement Project on Friday, January 11th and that he also attended the Preconstruction Meeting on the Voltage Conversion and Line Rebuild – Phase IV Project on Monday, January 14th.

There being nothing further to come before the Board at this time, Chairman Glen Bowers declared the meeting adjourned. Meeting adjourned at 7:35 P.M.